

TO: POTENTIAL EMPLOYMENT CLIENTS

Ms. Strich almost never takes employment cases on contingency. Usually, she meets with a client for an initial interview to discuss the employment history and make suggestions as to ways she might be able to help you. This initial consultation is chargeable at her hourly rate. It may be as little as 30 minutes or more typically it will go for 1 ½ hours; the charge will be based on the amount of time of the consultation. The consultation fee is payable at the time of consultation.

If you are interested in meeting with Ms. Strich, it is helpful to provide some initial information to reduce your costs at the initial meeting and to make sure there are no conflicts of interests (Ms. Strich represents some employers too.)

INITIAL INFORMATION QUESTIONS:

Name: _____ Employer: _____

Address: _____

Telephone (h) _____ (w) _____ (cell) _____

Employment address: _____

Date began employment: _____

Position _____ Rate of Pay _____

Do you have a company handbook? ____ yes ____ no

Are you a member of a union or covered under a union contract? ____ yes ____ no

If so, what is the name of the union? _____

If so, have you filed a grievance? __ yes ____ no

Status of grievance? _____

Date of separation from employment (if applicable): _____

Nature of employment problem:

____ Termination Reason given for termination: _____

____ Discrimination Nature of discrimination _____

____ Warning About what? _____

____ Failure to promote Explain: _____

____ Harassment Explain: _____

____ Other: Explain: _____